

**FAIRVIEW BOARD OF EDUCATION**  
**NOVEMBER 28, 2023**  
**PUBLIC MINUTES**

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The Regular/ Public Meeting of the Fairview Board of Education was called to order at 6:27 pm by Mrs. Testa, President, on the above-mentioned date.

Present:                                   Mr. Elsamra  
  Mr. Lynaugh  
  Mr. Schmitt  
  Mr. Yannuzzi  
  Mr. D’Arminio, Vice President  
  Mrs. Testa, President

Absent                                      Mr. Berisha  
  Mr. Gomez  
  Mr. Martinez  
  Mrs. Juliano, Board Secretary

Also Present:                            Dr. Sleppin, Superintendent of Schools  
  Mr. Bussanich, Business Administrator  
  Mr. Cialone, Board Attorney

Mrs. Testa, President, led the Trustees in the Flag Salute, followed by the reading of the Board Prayer by Mr. Bussanich, Business Administrator.

Mr. Bussanich read the following statement: "New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Clerk's Office, The Record and on the office door of the Board Secretary's Office".

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**Full Agenda**

*Items for approval by the Fairview Board of Education:*

**Curriculum:**

A. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following educational programs for the 2023-2024 school year paid for with ESEA grant funds:

- IXL= \$23,250.00
- LinkIt= \$37,860.00
- I Ready= \$33,400.00
- Rutgers reading program= \$9,730.00
- George Street Playhouse= \$9,900.00
- Mystery Science= \$7,996.00
- Conquer Math= \$20,360.00

B. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following curricula for the 2023-2024 school year:

- Visual and Performing Arts K-8
- World Languages K-8
- Social Studies K-8
- Science K-8
- ELA K-8
- Math K-8
- Computer Science and Design Thinking K-8
- ESL/Bilingual K-8
- Guidance K-8
- Comprehensive Health and Physical Education K-8
- Pre-K
- Career Readiness, Life Literacies, and Key Skills K-8

**Personnel:**

C. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves appointing Brian Whiting (Guidance Counselor) as the district's liaison to child welfare authorities for the 2023-2024 school year, to act as the primary contact person between the school district and child welfare authorities for information sharing and the development of mutual training and cooperation. (Non-compensated position).

D. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following teacher to work in the Extended-Day after school program for the 2023-2024 school year:

- Jeanine Rodriguez

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- E. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the appointment of Kaleem Isahak to the position of Grade 6 Teacher, for the 2023 - 2024 school year pending completion of criminal history review salary as per FEA Contract.
- F. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the appointment of Samantha Lynn Mozulay-Cush to the position of Grade 6 Teacher, for the 2023 - 2024 school year pending completion of criminal history review salary as per FEA Contract.
- G. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the appointment of Jillian Juliano to the position of full time aide, for the 2023 - 2024 school year pending completion of criminal history review salary as per FEA Support Staff Contract
- H. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent approves the transfer of Jessica Clark, special education teacher, from #3 School special education, to #3 Annex special education for the 2023-2024 school year.
- I. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the resignation of Kristina Lodato, teacher, letter of resignation was submitted on October 28, 2023.
- J. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the resignation of Mario Palmieri, Lunch Aide, letter of resignation was submitted on November 27, 2023.
- K. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following to be a substitute teacher for the 2023-2024 school year, pending completion of criminal history review:
- Salima Elwishee      Fairview, N.J.
- L. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the appointment of J.E. Siles Dominguez to the position of Intern Assistant to the System Administrator for the 2023 - 2024 school year, with a salary of \$45,000 per year for 12 months at 40 hours a week and will follow the Support Staff Contract, pending completion of criminal history review.

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**Policy and Procedure:**

M. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following Job Descriptions for the 2023-2024 school year:

- Assistant Bookkeeper
- Business Administrator
- Board Secretary
- Executive Bookkeeper
- Business Office Secretary
- Security Aide/Officer
- Reception Secretary
- Secretary to the Principal
- Classroom Aide
- Clerk
- Building Custodian
- Supervisor of Special Services
- Systems Administrator
- Head Custodian/Assistant Head Custodian
- Social Worker
- Psychologist
- Speech Pathologist
- School Nurse
- Bus Aide
- Bus Driver
- Breakfast/Lunch Aide
- Teacher of Students with Disabilities/Handicapped
- Supervisor of Elementary Education
- Supervisor of Curriculum and Instruction
- Elementary Teacher
- Middle School Teacher
- Confidential Secretary to the Business Administrator/Board secretary
- Confidential Secretary to the Superintendent of Schools
- School Psychologist
- ESL/Bilingual Teacher
- LDTTC
- Library/Media Specialist
- Vice-Principal
- Head of Security/Attendance Officer
- Computer Literacy Teacher
- Guidance Counselor
- Supervisor of Personnel and Staff Development
- Supervisor of Special Services
- Supervisor of Planning/Research and Evaluation
- Assistant Superintendent of Instruction
- Intern Assistant to the Systems Administrator

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- Director of Special Services
- Supervisor of Early Childhood

- N. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the submission of the 2023-2024 Pre-School Operational Plan Update application to the NJ Department of Education, Early Childhood.
- O. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the iReady AVP Export on the Realtime Student Information System in the amount of \$400 for the 2023/2024 school year.
- P. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves Genesis Garcia, school counselor, to work in the After- School Counseling Program for Homeless Students and Families for the 2023-2024 school year at a rate of \$50.00 an hour 2-3 hours a week. Program will be paid for with ARP Homeless Grant funds at no cost to the district.
- Q. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the submission of the New Jersey Quality Single Account Continuum (NJQSAC) Revised district improvement plan (DIP) to the N.J. Department of Education based on the 2022-2023 results for the 2023-2024 school year.
- R. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the submission of the Updated American Rescue Plan (ARP) District Safe Return Plan to the NJ DOE and to be posted on the district website.
- S. *Be it Resolved that the Board of Education*, upon the recommendation of the Superintendent, approves the following mandated policies for the 2023-2024 school year:
- Policy 2419 School Threat Assessment Teams (New)
  - Policy 1648.13 School employee vaccination requirement
  - Policy 1648.14 Safety plan for healthcare settings in school buildings
  - Policy 2425 Emergency virtual or remote instruction program
  - Policy 3142 Nonrenewal of Non-tenured Teachers
  - Policy 3144 Certification of Tenure Charges
  - Policy 8462 Reporting Potentially Missing or Abused Children
  - Policy 8635 Student Transportation Vehicles and School Buses
  - Policy 0142.1 Nepotism
  - Policy 6471 School District Travel (Expense Reimbursement)
  - Policy 2481 Home or out of school instruction for other than health
  - Policy 3125 Employment of teaching staff (CHR)
  - Policy 2412 Home Instruction due to health
  - Policy 8330 Student Records
  - Policy 2700 Services to Non-public students
  - Policy 5310 Health Services
  - Policy 5306 Health services to nonpublic

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- Policy 8600 Transportation
- Policy 5530 Substance abuse
- Policy 5320 Immunization (communicable diseases)
- Policy 1240 Evaluation of the Superintendent
- Policy 1642.01 Sick Leave (New)
- Policy 5310 Health Services (communicable diseases)
- Policy 2460 Special Education

- T. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the November 2023 Suspension Report submitted by the Superintendent. (1 suspension)*
- U. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly Nursing/Health Services Report for the month of November, 2023. (Attachment A)*
- V. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly Child Study Team report for the month of November 2023. (Attachment B)*
- W. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly SSDS (violence/ vandalism/HIB) Report for the month of November 2023 as submitted by the Superintendent. (3 Incidents)*
- X. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Lincoln Annex Classroom Addition Project-Schematic Design Set to the NJ DOE for approval.*
- Y. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the Threat Assessment Teams for the 2023-2024 school year:*

Lincoln School

Betty Puente-Principal  
Brian Whiting-School Counselor  
Michael Pasquino-Teacher  
Maria Kushi-School Safety Specialist  
Matthew Capilli-Liaison to Law Enforcement  
Enforcement

Lincoln Annex

Veronica Scerbo-Principal  
Cristina Citakian- Psychologist  
Cristina Petersen-Teacher  
Maria Kushi-School Safety Specialist  
Matthew Capilli- Liaison to Law Enforcement  
Enforcement

Number Three School

Maryann Bennetti-Administrator  
Genesis Garcia-School Counselor  
Daniela McGrath-Teacher  
Maria Kushi- School Safety Specialist  
Matthew Capilli- Liaison to Law

Number 3 Annex

Lucille Juliano-Principal  
Eva Hryssomallidis-Social Worker  
Enzina Bruzzessi-Teacher  
Maria Kushi- School Safety Specialist  
Matthew Capilli- Liaison to Law

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Z. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly Transportation Incident Report for the month of November 2023 as submitted by the Superintendent. (0 Incidents)*

AA. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the district's Public Hearings on all Acts of Violence and Vandalism that occurred in the previous school year (2022-2023) presented by the Superintendent at the November 28, 2023 public board meeting.*

**Finance:**

BB. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves 2023/2024 Comprehensive Maintenance Plan to be submitted to the Bergen County Department of Education.*

CC. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves the District Pest Management Plan for the 2023/2024 school year.*

DD. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves the 2023 2024 Salaries of all Fairview Board of Education employees and staff (see attached)*

EE. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves The Fairview Board of Education to proceed with a HVAC Bid process for Lincoln School Annex at cost of \$590,867 to be paid by the ARP Grant for the initial phase. There will be cost overruns as the additional HVAC units are installed in the building.*

FF. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves internal transfers from various accounts to various accounts (see attached).*

GG. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves the Requisition for Taxes (see attached).*

HH. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves the Board Secretary's Report and the Monthly Treasurer Report for the month of October 2023. (see attached).*

II. *Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator, approves the Bank Reconciliation of Statement for the month of October 2023 (see attached).*

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**Calendar:**

Date	Event	Time & Place
December 19	Next BOE Meeting	6:00 PM Lincoln Annex
December 20	Holiday Luncheon for FBOE Employees	All Schools/Offices
December 22	One-session day	All Schools/Offices
December 24, 2023 to January 2, 2024	Holiday Recess	All Schools/Offices Closed

Motion was made by Mr. D’Arminio seconded by Mr. Schmitt to approve the above items (A to II) the following roll call was taken:

- Mr. Berisha Absent
- Mr. Elsamra Yes
- Mr. Gomez Absent
- Mr. Lynaugh Yes
- Mr. Martinez Absent
- Mr. Schmitt Yes
- Mr. Yanuzzi Yes
- Mr. D’Arminio Vice President Yes, Voted “No” on Letter S
- Mrs. Testa President Yes

**PAYMENT OF CLAIMS TOTAL** October/November 2023 = \$2,384,405.98

*Be it Resolved that the Board of Education, upon the recommendation of the Business Administrator approves pursuant to N.J.A.C.6A:23-2-11(c)4, certify that as of October 2023 after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.*

Motion was made by Mr. D’Arminio seconded by Mr. Lynaugh to approve the payment of claims. On the roll call the following vote was taken:

- Mr. Berisha Absent
- Mr. Elsamra Yes
- Mr. Gomez Absent
- Mr. Lynaugh Yes Abstain on 24-0385 & 24-0386
- Mr. Martinez Yes
- Mr. Schmitt Yes abstain on 24-0306, 24-0305 & 24-0387
- Mr. Yanuzzi Yes
- Mr. D’Arminio Vice President Yes
- Mrs. Testa President Yes abstain on 24-0029



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**CLOSE SESSION**

N/A

**ATTORNEY'S REPORT**

None at this time.

**OPEN SESSION**

N/A

**COMMITTEE REPORTS**

None at this time.

**OLD BUSINESS**

N/A

**NEW BUSINESS**

Dr Sleppin recommended that schools should be closed for Students and Staff for December 22, 2023 rather than hold a half session day. All Board members presented voted Yes.

**CITIZEN REMARKS**

None

No Further Business to be discussed a motion was made by Mr. D'Arminio seconded by Mr. Yannuzzi to adjourn the meeting at 6:40pm. The following vote was taken:

- Mr. Berisha – Absent
- Mr. Elsamra – Yes
- Mr. Gomez – Absent
- Mr. Lynaugh – Yes
- Mr. Martinez – Absent
- Mr. Schmitt – Yes
- Mr. Yanuzzi - Yes
- Mr. D'Arminio, Vice President - Yes
- Mrs. Testa, President – Yes

Respectfully submitted,

*Rita Juliano*

Rita Juliano  
Board Secretary