

**TITLE:** Central Detention Supervisor

**QUALIFICATIONS:**

1. Valid New Jersey Instructional Certificate or eligibility or County Substitute Certificate
2. Minimum experience as determined by the Board
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

**REPORTS TO:** Principal

**SUPERVISES:** Students serving detention.

**JOB GOAL:** To ensure age-appropriate and safe student discipline.

**PERFORMANCE RESPONSIBILITIES:**

1. Collaborate with administration to have prior knowledge of students serving detention on any given day.
2. Supervise students to ensure orderly and safe detention sessions, from student arrival to dismissal at each session.
3. Inform the assigned administrator of any serious infractions of student behavior or of any serious observed concerns.

**TERMS OF EMPLOYMENT:** Stipend to be determined by the Board of Education and Fairview Education Association collectively negotiated agreement. (See Schedule C.)

**EVALUATION:** Performance of this job will be evaluated annually in accordance with state law, administrative code and the provisions of the board's policy on evaluation of coaching staff.

**Board Approved: June 9, 2020**