

# FAIRVIEW PUBLIC SCHOOLS

## Board of Education

President

**Martin Booth**

Vice President

**Francisco Martinez**

Trustees

**Louis Aveta**

**Gustavo Gomez**

**Louis Lynaugh**

**Nicholas Morin**

**Kenneth Schmitt**

**Diane Testa**

**Maria Travers**

~

Superintendent  
of Schools

**Dr. David Sleppin**

~

Board Secretary/  
Business  
Administrator

**John Bussanich**

# Meeting of the Fairview Board of Education

Borough of Fairview, New Jersey

**Public Meeting Agenda**

**November 13, 2018**

**SCHEDULED START TIME: 6:00pm**

*Educating Our Children for the 21st Century*

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Items for approval by the Fairview Board of Education:

SCHEDULED START TIME: 6:00pm

APPROVAL OF MINUTES: October 2, 2018 Regular Meeting    October 17, 2018 Special Meeting

Superintendent's Agenda

**Curriculum:**

A. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the following Class Trip(s)/Teacher Workshops/Class Activity for the 2018-2019 school year:*

DATE	LOCATION And ACTIVITY	COST	TEACHER And BUILDING	GRADE LEVEL	NOTES
December 2018 January 2019	Scholastic book Fair	0	All PK, K teachers Lincoln Annex	PK-K	
December 7, 2018 January 11, 2019 March 5, 2019	Workshops on STEAM	\$149.00 \$179.00 \$149.00 Paid by grant	Ms. Hodge Ms. Hodge Ms. Hodge	6 6 6	
December 6, 2018 January 11, 2019 February 5, 2019	Paramus Learning Days Deeper Reading	\$ 200.00 per person By Grant	Ashley Corrizzi Safa Muhanna John Salemme	6	Reading Workshops
December 7, 2018  December 6, 2018	Behavioral Therapy Workshop  Paramus	\$80.00 Paid with Title IIA Grant	Linda Steffe Social Worker  Ashley Corrizzi,		CST
December 2018	Lincoln Annex Super Tooth	0	Lincoln Annex	Kindergarten	Delta Dental
December 4/5 2018	Movie- Green Book	0	Lincoln School Eagleson, Stitz	Grade 8 History	

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	Ridgefield Theater				
November 2018- March 2019	# 3 Annex Gym Girls Softball Practice	0	5-7 PM Tuesdays and Thursdays # 3 Annex	Elementary/ middle school	Cliffside Park/Fairview Little League
December 11, 2018	ESL Fairview Library Trip	0	Ms. Fernandez	Grade 7/8	
December 2018	Holiday Boutique	0	Ms. Battle Lincoln School	Pk,K	
December 7, 2018	ESL Conference	\$ 130.00 Paid by grant	Pk, K teachers Ms. Fernandez	ESL Teacher	

B. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the SNAP (Supplemental Nutrition Assistance Program) as administered by the state of NJ Department of Human Services for the 2018-2019 school year.*

C. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the following curricula for the 2018-2019 school year:*

- Computer Literacy K-3
- Theater K-8
- Dance K-8
- ESL/Bilingual K-5

D. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the IDEA Final Expenditure Report FY 2018 Carryover in the following amounts:*

Public

Preschool.....\$1,275.00  
Basic.....\$5,536.00

Non Public

Preschool.....\$ 0  
Basic.....\$ 40,663.00

E. *Be it Resolved that the Board of Education, upon the recommendation of the*

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*Superintendent*, approves appointing the following faculty members to the I&RS Committees for the 2018-2019 school year:

**Lincoln Annex**

Veronica Scerbo - Principal  
Tanya Lopez - Nurse  
Dana Colthart- CST  
Tina Sakellaris - Special Education Teacher  
Lisa Rossillo - Teacher

**Number Three Annex**

Lucille Juliano - Principal  
Tanya Lopez – School Nurse  
Jennifer Rossel - Psychologist  
Kathy Delucca - Special Education Teacher  
Maria Campos - Teacher

**Number Three School**

Maria Kushi - Principal  
Wendy Lamar - Nurse  
Dana Kavanagh - Psychologist  
Chris Puente - Special Education Teacher  
Maryann Santomartino - Teacher

**Lincoln School**

Lea Turro - Principal  
Joanne Godlewski - Nurse  
Debee Dolce - CST  
Linda Steffe – Social Worker  
Ann Sforza - Teacher  
Kim Delvecchio - Special Education Teacher

**Personnel:**

- F. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent*, approves the following to be a substitute teacher for the 2018-2019 school year pending completion of the criminal history review (CHR) :

Samuel Juliano

Fairview, NJ

- G. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent*, approves appointing Jennifer Gellman (Guidance Counselor) as the district's liaison to child welfare authorities for the 2018-2019 school year, to act as the primary contact person between the school district and child welfare authorities for

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information sharing and the development of mutual training and cooperation. (Non-compensated position)

- H. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Ms. Shirley Ospina to the position of Grade 2 Teacher (Bilingual Class) for the 2018-2019 school year with a salary of \$53,450.00 pro-rated for the remainder of the school year effective December 3, 2018. (FEA contract Step 1 \$51,050.00 + Master's Degree Stipend \$ 2,400.00) pending completion of criminal history review.*
  
- I. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the medical leave request by Ralph Ambrosio, Security Aide, from November 12, 2018 through December 20, 2018.*
  
- J. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the medical leave request by Michael Hegarty, Art Teacher, from November 12, 2018 through December 7, 2018.*
  
- K. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the hiring of a private security guard, William Solan to work in The Academy of Our Lady of Grace School for the 2018-2019 school year pending completion of the Criminal History Review.*
  
- L. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers to provide instruction in the Fairview Public Schools Title I Schoolwide Extended-Day Program for the 2018-2019 school year (\$45.00/hour):*

<b>Name of Teacher</b>	<b>Position</b>	<b>Account #</b>	<b>School</b>	<b>Annual Salary</b>	<b>Funded Salary</b>	<b>% Title I Funding</b>
Robert Eagleson	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Kayla Hronic	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
David Aveta	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School Annex	\$2,500	\$2,500	100%

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Amy Johnson	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Virgina Alicea	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Ann Sforza	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Maria Pitasi	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Theresa Dilorgi	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Shpresa Camaj	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School	\$2,500	\$2,500	100%
Jessica Brown	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School	\$2,500	\$2,500	100%
Jessica Weidner	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School	\$2,500	\$2,500	100%
Michele Campana	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Carmela Kern	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Joseph Voza	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Maryann Santomartino	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School	\$2,500	\$2,500	100%
Jeanine Rodriguez	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 School	\$ 2,500	\$ 2,500	100%
Sylvia Gonzalez	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%

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Kim DelVecchio	After School Title I	20-231-100-101-T1-0213-B-2 10522	Lincoln	\$2,500	\$2,500	100%
Samantha Weston	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3 School	\$2,500	\$2,500	100%
Mirna Fuentes	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 School	\$2,500	\$2,500	100%
Kaitlyn Dickman	After School Title I	20-231-100-101-T1-0213-B-2 10522	#3School	\$2,500	\$2,500	100%
Karen Meyer	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Lauren Fregonese	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 School	\$2,500	\$2,500	100%

TEACHER	POSITION	ACCOUNT #	SCHOOL	ANNUAL SALARY	FUNDED SALARY	% TITLE III FUNDING
Sam Juliano	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 Annex	\$2,500	\$2,500	100%
Jaqueline Manrique	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 Annex	\$2,500	\$2,500	100%
Alicia Fernandez	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Jessica Cruz	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%
Maria Campos	After School Title I	20-231-100-101-T1-0213-B-2 10522	# 3 Annex	\$2,500	\$2,500	100%
Lisa Rosillo	After School Title I	20-231-100-101-T1-0213-B-1 7272	Lincoln	\$2,500	\$2,500	100%

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**Policy and Procedure:**

- M. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves using On-tech Consulting, Inc. to complete the Universal Service Fund (E-Rate) grant application process for the Fairview District for the 2018-2019 school year.*
- N. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the School Bus Emergency Evacuation Drill Reports for the month of October 2018 in Lincoln School, Lincoln Annex, Number Three School and Number Three School Annex completed according to the New Jersey Administrative Code (NJAC) 6A:27-11.2) for all students in all schools at least once a year and at least twice a year for all students who are transported to and from school by bus.*

School: Number Three School

Location: School Yard

Date of Drills: October 5, 2018

Bus # 8 Courtesy Route

Principal: Mrs. Kushi

Time of Day: 11 drills conducted between 11:00 AM-1:00 PM

Bus students only: ( # 3 School, 2 drills, Bus # 8 ,School Yard, Mrs. Kushi-Principal ) \*1 drill conducted on October 5, 2018 at 12:28 PM and 1 drill conducted on October 25, 2018 at 1:46 PM

School: Number Three School Annex

Location: 4<sup>th</sup> Street

Date of Drills: October 10, 2018

Bus # 5 Courtesy Route

Principal: Mrs. Juliano

Time of Day: 11 drills conducted between 9:00 AM- 11:30 AM

Bus students only: (# 3 Annex, 2 drills, Bus # 5, 4<sup>th</sup> Street, Mrs. Juliano-Principal)  
\*1drill conducted on October 10, 2018 at 9:35 AM and 1 drill conducted on October 12, 2018 at 9:48 AM

School: Lincoln School Annex

Location: Day Avenue

Date of Drills: October 3, 2018 and October 12, 2018

Bus # 5 Courtesy Route

Principal: Mrs. Scerbo

Time of Day: 10 drills conducted between 9:00 AM-11:00 AM

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Bus students only: (Lincoln Annex, 2 drills, Bus # 5, Day Avenue, Mrs. Scerbo-Principal) \*1drill conducted on October 3, 2018 at 10:20 AM and 1 drill conducted on October 12, 2018 at 10:15 AM

School: Lincoln School  
Location: School Yard  
Date of Drills: October 4, 2018  
Bus # 5 and Bus # 10 Courtesy Route  
Principal: Mrs. Turro/Vice-Principal Mrs. Puente  
Time of Day: 31 drills conducted between 9:00 AM-11:30AM

Bus students only: (Lincoln School, 2 drills, Bus # 10, Anderson Avenue,( Mrs. Cucchia Bus Aide assigned to supervise) \*1 drill conducted on October 26, 2018 at 7:40 AM and 1 drill conducted on October 29, 2018 at 7:41 AM

- O. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves New York Life insurance company to provide grief counseling training to district teachers for 1 hour during a monthly after school faculty meeting and donate \$ 500.00 to each district school for the 2018-2019 school year.*
- P. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves an out of district placement in the Ridgefield/Shaler School for a student for the remainder of the 2018-2019 school year. The student is in the PSD program and is in need of additional services that our program is not set up to provide.*
- Q. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the following Job Descriptions for the 2018-2019 school year:*
- Supervisor of Special Services
  - Assistant Bookkeeper
  - Business Administrator/Board Secretary
  - Executive Bookkeeper
  - Business Office Secretary
  - Reception Secretary
  - Secretary to the Principal
  - Classroom Aide
  - Clerk
  - Building Custodian
  - Systems Administrator
  - Head Custodian/Assistant Head Custodian

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- Social Worker
- Speech Pathologist
- School Nurse
- Bus Aide
- Bus Driver
- Breakfast/Lunch Aide
- Teacher of Students with Disabilities/Handicapped
- Elementary Teacher
- Middle School Teacher
- Confidential Secretary to the Business Administrator/Board secretary
- Confidential Secretary to the Superintendent of Schools
- School Psychologist
- ESL/Bilingual Teacher
- LDTC
- Library/Media Specialist
- Vice-Principal
- Head of Security/Attendance Officer
- Computer Literacy Teacher

R. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves allowing New York Life to visit teacher lounges during the lunch periods for one day during the month of December 2018 to discuss life insurance/disability options for eligible teachers.*

S. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the Student Attendance Policies and Procedures and the Truancy Reporting Form for the 2018-19 school year.*

- Policy # 5200 - Student Attendance

T. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the annual Audit Transmittal Letter for the 2018-2019 school year, dated October 12, 2018. (Attachment A )*

U. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the following mandated policies:*

- Policy 1240 Evaluation of the Superintendent
- Policy 3142 Nonrenewal of Non-tenured Teachers
- Policy 3144 Certification of Tenure Charges
- Policy 8462 Reporting Potentially Missing or Abused Children
- Policy 8635 Student Transportation Vehicles and School Buses
- Policy 0142.1 Nepotism
- Policy 6471 School District Travel (Expense Reimbursement)
- Policy 2481 Home or out of school instruction for other than health

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- Policy 3125 Employment of teaching staff (CHR)
- Policy 2412 Home Instruction due to health
- Policy 8330 Student Records
- Policy 2700 Services to Non-public students
- Policy 5310 Health Services
- Policy 5306 Health services to nonpublic
- Policy 8600 Transportation
- Policy 5530 Substance abuse
- Policy 5320 Immunization (communicable diseases)
- Policy 5310 Health Services (communicable diseases)

- V. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the Harassment Intimidation and Bullying Report for the Fairview Public School district for the month of October, 2018 as submitted by the Superintendent.*
- W. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the October 2018 Suspension Report submitted by the Superintendent ( Two Grade 7 students suspended for fighting and one grade 5 student for hitting another student).*
- X. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly Nursing/Health Services Report for the month of October, 2018.*
- Y. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly child study team report for the month of October, 2018.*
- Z. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves and authorizes the leasing of up to 8 modular classrooms for the 2019-2020 school year to accommodate increasing district enrollment.*
- AA. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly SSDS (violence and vandalism) Report for the month of October, 2018 as submitted by the Superintendent.*
- BB. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the monthly transportation Incident Report for the month of October, 2018 as submitted by the Superintendent.*
- CC. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the district's Public Hearings on all acts of Violence and Vandalism that occurred in the previous school year (2017-2018) presented by the Superintendent at the November 13, 2018 public board meeting. (Attachment B )*

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DD. *Be it Resolved that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Fairview District 2018-2019 NJQSAC (DPR) documents, signed Board Resolution and signed Board Declaration to the NJ DOE no later than December 15, 2018. (Attachment C)*

EE. *Be it Resolved that Board of Education, upon the recommendation of the Superintendent, approves the purchase of four medical “Jump ” Bags, one for each district school to be kept in the nurse’s office in case of an Emergency at a cost of \$140.00 per bag. In addition order four bleeding control kits, one for each school at a cost of \$123.00 per kit.*

**Calendar:**

November 6	Election Day	Schools/Offices Closed
November 8-9	NJEA Convention	Schools/Offices Closed
November 16	1 <sup>st</sup> Marking Period Report Cards Distributed	Grades 1-8
November 21	One-session day	All Schools/Offices
November 22-23	Thanksgiving Holiday	Schools/Offices Closed
December 4	Next BOE Meeting	6:00 PM

Board Secretary’s Agenda

**Finance:**

FF. Consider Approving the acceptance a NJSIG grant money totaling \$5,661.29 to be used for security and safety related items.

GG. Consider Approving the annual Comprehensive Maintenance Plan for 2018/2019 to be submitted to the Executive Bergen County Business Official.

HH. Consider approving the amendment to the Annual IDEA Nonpublic School Agreement to include counseling with Bergen County Special Services for 2018/2019. No cost to the district.

II. Consider Approving TTI proposal for new data switches and wireless access points:

	Current Proposal	Est. E-Rate Contribution	Est District Costs
	\$100,663.64	\$75,497.73	\$25,165.91
	\$75,199.60	\$56,399.70	\$18,799.90
<b>Total Costs:</b>	<b>\$175,863.24</b>	<b>\$131,897.43</b>	<b>\$43,965.81</b>

JJ. Approve travel reimbursement for Maria Kushi in the amount of \$ 177.12

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- KK. Approve transfers from various accounts to various accounts (see attached)
- LL. Approve the Requisition for Taxes.
- MM. Approve the Board Secretary's Report for the month of September and October 2018.
- NN. Approve the Bank Reconciliation of Statement for the month of September and October 2018
- OO. Approve the 2016-2019 Support Staff Contract/Agreement

REPORT OF COMMITTEES (if any)

OLD BUSINESS

PAYMENT OF CLAIMS: Total amount: \$ 1,251,675.67

NEW BUSINESS

ADJOURNMENT: